

SENECA COUNTY WATER-SEWER AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING
February 26, 2026; 5:30p
County Office Building; Heroes Conference Room

AGENDA

- I. **Call to Order / Pledge of Allegiance** **Robert Carroll, Chair**
- II. **Review / Approval of Minutes** **Robert Carroll, Chair**
a. *January 22, 2026*
b. *January 27, 2026*
- III. **Review and Approval of Procurement Policy** **Michael Howard, Counsel**
The legal team has developed proposed updates to the existing procurement policy, and will discuss with Board members in anticipation of an update.
- IV. **Discussion of Bookkeeping Services** **Matt Horn, MRB Group**
The Board has provided guidance to staff on procurement of bookkeeping services for the Authority. This discussion is intended to provide additional information to the Board, and seek updated guidance on firm selection.
- V. **Discussion Regarding O&M Services –** **Dan Schmalzel, Executive Director**
SD#3 and SD#4
- VI. **Executive Director Update** **Dan Schmalzel, Executive Director**
- VII. **Consideration of Proposed Executive Session**
Pursuant to 105(1)(f) of Article 7 of the New York State Public Officers Law: "...matters leading to the appointment of a particular person or corporation.
- VIII. **Other Business** **Board Members / Staff**

IX. Next Steps / Next Meeting

Matt Horn, MRB Group

Mr. Horn will overview action items to be completed between now and the next Board meeting. The next Board meeting is scheduled for March 26th.