

**SENECA COUNTY WATER-SEWER AUTHORITY
BOARD OF DIRECTORS**

REGULAR MEETING

**SEPTEMBER 24, 2026; 5:30p
HEROES CONFERENCE ROOM
SENECA COUNTY OFFICE BUILDING**

RECORD OF PROCEEDINGS

I. Call to Order

Mr. Carroll called the meeting to order at 5:30. All members were present except Mr. Biery, Mr. Shores, and Ms. Walborn; who were excused. Also present were Mike Howard, Corporate Counsel; David Hou, Employment Counsel; Matt Horn, Authority Advisor; and James Varricchio, incoming Executive Director.

II. Consideration of Meeting Minutes

On motion from Mr. Dyson, seconded by Mr. Nicholson, the Board unanimously approved the minutes of August 27th and September 10th.

III. Resolution Authorizing Acceptance of County Surplus Vehicles

Mr. Horn noted that the County Board of Supervisors approved surplus and transfer of two vehicles to the Authority. On motion by Mr. Dyson, seconded by Mr. Keefe, the Board approved acceptance of the two vehicles.

IV. Resolution Approving FY2027 Budget

Mr. Horn overviewed the FY2027 proposed budget, which included \$940,363 of revenues and expenses across administrative and operating categories. On motion by Mr. Dyson, seconded by Mr. Nicholson, the Board unanimously approved the budget, and directed that it be posted to the NYS ABO PARIS information system.

V. Resolution Authorizing Payment of Invoices

Mr. Horn presented a resolution requesting payment for \$41,905.89 in invoiced expenses. On motion from Mr. Dyson, seconded by Mr. Keefe, the Board unanimously approved the resolution,

VI. Other Business

- Mr. Varricchio noted that the Authority-provided health insurance coverage requires a 30-day waiting period. He is eligible under COBRA for coverage from his previous employer. On motion from Mr. Nicholson, seconded by Mr. Keefe, the Board unanimously authorized an offset payment of \$1,667 to be reimbursed to Mr. Varricchio for these expenses.
- Mr. Varricchio noted that civil service is requesting changes to the job descriptions currently posted, including the foreman and laborer positions. On motion from Mr. Dyson, seconded by Mr. Nicholson, the Board unanimously authorized Mr. Varricchio to work with Seneca County Civil Service to address requested changes to title, licensure, and other requirements.
- On motion from Mr. Dyson, seconded by Mr. Nicholson, the Board unanimously voted to enter executive session to discuss matters relating to the appointment of dismissal of a particular person. Executive session commenced at 6:30, and concluded at 6:40p.
- On motion from Mr. Dyson, seconded by Mr. Keefe, the Board unanimously voted to terminate Daniel Schmalzel as Interim Executive Director, due to the appointment of a permanent Director.

VII. Adjournment

With no further business to come before the Authority, the meeting was adjourned at 7:20p.